

**UNAPPROVED
BOARD OF PHYSICAL THERAPY
MEETING MINUTES**

The Virginia Board of Physical Therapy convened for a board meeting on Friday, February 12, 2010 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Conference Room #2, Henrico, Virginia.

The following members were present:

George Maihafer, P.T., Ph.D, President
Damien Howell, P.T.
Lorraine C. Quinn, P.T.A.
Melissa Wolff-Burke, P.T., EdD,
J.R. Locke

The following members were absent:

Peggy H. Belmont, P.T.
Lorraine C. Quinn, P.T.A.
Maureen E. Lyons, P.T., Vice-President

DHP staff present for all or part of the meeting included:

Lisa R. Hahn, Executive Director
Elaine Yeatts, Senior Policy Analyst
Holly Manke, Administrative Assistant

Representative from the Office of the Attorney General present for the meeting:

Amy Marschean, Senior Assistant Attorney General

Quorum:

With 5 members present, a quorum was established.

GUESTS PRESENT

Dr. Neal Kauder, President of VisualResearch, Inc.
Kim Langston, Research Analyst, VisualResearch, Inc.

CALLED TO ORDER

Dr. Maihafer, President, called the board meeting to order at 9:10 a.m.

ORDERING OF THE AGENDA

Upon a motion by Ms. Quinn and properly seconded by Mr. Locke, the Board voted to approve the agenda with the additions of Certified Hand Specialists question for OT and PT and PT designation and education designation after name.

The motion passed unanimously.

PUBLIC COMMENT PERIOD

There was no public comment.

INTRODUCTION

Dr. Maihafer welcomed the Board and members of VisualResearch that were able to make the meeting despite the severe weather.

ACCEPTANCE OF MINUTES

- Board Meeting Minutes – November 13, 2009
Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the Board voted to accept the minutes of the November 13, 2009 Board meeting.

The motion passed unanimously.

- Summary Suspension Board Minutes – November 13, 2009
Upon a motion by Mr. Howell and properly seconded by Mr. Locke, the Board voted to accept the minutes of the November 13, 2009 Summary Suspension Meeting.

The motion passed unanimously.

AGENCY DIRECTOR'S REPORT

Virginia Performs

On behalf of Mrs. Ryals, Ms. Hahn reported the clearance rate for the Quarter ending December 31, 2009 was 40%. Last quarters clearance rate was at 600%. Ms. Hahn explained that this percentage is determined by how many cases are received versus how many cases the board was able to close. The age of our pending case load over 250 days is at 0%. Ms. Hahn explains anything less than 25% meets our goal. We were able to close all cases within 250 days and therefore achieved a 100% rating on closing cases within the standard. The licensing standard of less than 30 days for issuance has been met 100% of the time. The customer satisfaction rating achieved was 100% as well.

EXECUTIVE DIRECTOR'S REPORT – Lisa R. Hahn

Budget

Ms. Hahn reported that the cash balance as of June 30, 2008 was \$629,365; the revenue for Fiscal Year 09 was \$62,459; direct and allocated expenditures were \$207,199; the ending cash balance as of December 31, 2009 was \$484,625.

Ms. Hahn discussed the possibility for a temporary renewal fee decrease but recommends waiting until the next board meeting since the board will not renew again until December 2010. At this time, we hope to have a better understanding of our direct and allocated expenditures, such as VITA costs. We will have adequate time to make the changes prior to sending out next year's renewals. Additionally, Ms. Hahn shared that due to the Commonwealth's budgetary shortfall, the agency has been informed that we will have to make a special fund transfer of \$636,640 to the general fund. The amount of the fund transfer from the Board of Physical Therapy is \$15,011 out of the \$636,640 required for the total agency. This amount was calculated based upon the number of licensees as well as the staffing levels within each board.

Licensee and Certification Statistics

Ms. Hahn reported there are currently 5,606 active licensed physical therapists; 2,160 physical therapist assistants and 355 Direct Access Certifications issued.

Discipline Statistics

Ms. Hahn reported there are currently 13 open cases, 5 cases in Investigations, 5 cases at the probable cause level, 2 case at the informal stage, and 1 at the formal stage (currently on Summary Suspension).

2009 Board Meeting Calendar

May 14, 2010
August 13, 2010
November 12, 2010

Board Meeting 9AM Board Room #2
Board Meeting 9AM Board Room #2
Board Meeting 9AM Board Room #2

NEW BUSINESS

Sanctioning Reference Point Study Presentation – Dr. Neil Kauder, President of VisualResearch, Inc.

Dr. Kauder presented the Board with a final copy of the Sanctioning Reference Instruction Manual.

Upon a motion by Mr. Howell and properly seconded by Ms. Quinn, the board voted to approve the Sanctioning Reference Point as 112-17 guidance document.

The motion passed unanimously.

The training for the Board Members of the Informal Conference Committee was scheduled for 8:30 a.m., Friday, February 26, 2010 at DHP.

APTA Meeting Update

Dr. Maihafer and Ms. Hahn met with Janey Beznar and Mark Goldstein from the APTA to discuss their recent work on the PT workforce shortage. It was a great exchange on information. Ms. Hahn shared with them the newly created Healthcare Data Workforce Center at DHP, along with the efforts to date and introduced them to Liz Carter, Executive Director for the Center.

Currently the HDWFC is studying Medicine and Nursing but they have plans to study PT workforce shortages. They will begin by collecting additional data during the renewal cycle. The hope is that this can happen this year.

Board of Health Profession Report – Damien Howell, President

Mr. Howell stated the last meeting the Board of Health Professions on Tuesday, February 9, 2010 did not have enough members to establish a quorum. He stated the Board was studying emerging professions to see if they should be regulated by the Department of Health Professions. Mr. Howell explained the Board is also looking at studies on new ways to determine if professions should be regulated.

Question on PT and OT Certified Hand Specialists

The Board reviewed a question on whether a PT and OT who are both Certified Hand Specialists can treat the same patient. After review the Board stated it cannot address the OT issue and has forwarded that question to the Occupational Therapy Board. The Board did state that a PT needs to develop a plan of care and identify themselves as a PT prior to treatment.

Break

The Board recessed for a break at 10:07 a.m. and reconvened at 10:20 a.m.

Legislative and Regulatory Update

Ms. Yeatts provided a summary of the pending legislation for the 2010 General Assembly that relates to the practice of Physical Therapy.

Signing forms as PT or PTA

The Board reviewed Guidance Document 112-16 and decided to revise the document to include the Code Section § 54.1-3481. The document will be updated and presented at the next Board meeting for review.

ADJOURNMENT

With all business concluded, upon a motion by Mr. Howell and seconded by Mr. Locke the meeting was adjourned at 10:55 a.m.

George Maihafer, PT, Ph.D., Chair

Lisa R. Hahn, MPA, Executive Director

Date

Date